

Required Supporting Documents

Any missing required documents may lead to a delay in processing of your application. No hardcopy is required during application stage.

1. Official Academic Transcript and Grading Scheme

- i. Copies of the latest official academic transcript and grading scheme of the University (**both are stamped with official chop from the Registry or Office responsible for handling student records**); or
- ii. Copies of transcripts issued by CUHK are accepted (not applicable to CUHK (Shenzhen) qualifications); or
- iii. Copies of official transcripts (with a complete record of courses attended and examination results) and grading schemes of all tertiary level studies should be submitted.

For 2+2 and 3+1 joint programmes, please also upload the copies of the latest official academic transcript and grading scheme of the **oversea** University; and a proof of Joint-Programme Information (it can be downloaded from the “Chinese-Foreign Cooperation in Running Schools” Platform at www.crs.jsj.edu.cn).

2. Identity Document (given in the online application form)

- i. Copy of Hong Kong Identity Card; or
- ii. Copy of China Identity Card (both sides); or
- iii. Copy of Passport. Mainland China applicants should also upload China Identity Card Copy (both sides).

3. English Language Admissions Requirement

- i. A copy of one of the following English test reports; or
 - a. TOEFL: Internet-based: 79
 - b. IELTS (Academic) / IELTS for UKVI (Academic): Band 6.5
 - c. GMAT (Verbal): Band 21

TOEFL and IELTS are considered valid for two years from the test date. GMAT is considered valid for five years from the test date.
“MyBest Score” of TOEFL or “IELTS One Skill Retake” or CET6 Score are not considered. Only the test result from each individual attempt is accepted.
- ii. A copy of certifying letter issued and stamped with official chop by the Registry of the university confirming the medium of instruction of your **whole** degree programme was English; or
- iii. A copy of graduation certificate if applicant with a degree obtained from a university in Hong Kong.

4. Confidential Recommendations

Two recommendations are required. After successfully submitted the online application, applicants can input information of the referees through the [Online Application System for Postgraduate Programmes](#). The system will send invitations for confidential recommendations to the referees. The referees are required to submit the online confidential recommendations to the system within one month.

In case, referees did not receive the e-invitations or missed the submission period, applicants could download the recommendation form from the online application system and forward it to referrers for filling. Referrers should return the completed recommendation forms to Division at msc@mae.cuhk.edu.hk, directly.

5. For those applicants who obtained a bachelor degree, they are also required to upload

- i. A copy of degree certificate; or
- ii. Applicants who obtained degrees from Mainland China should provide the copies of Chinese version of degree certificate (學士學位证书) and graduation certificate (普通高等毕业证书); and copies of Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表-普通高等毕业证书) and Higher Education Degree Certificate (中国高等教育学位在线验证报告) issued by [the CHESICC \(學信網\)](#).

Certificates and transcripts, which are not in English or Chinese, should be accompanied by an official certified translation in English.

Official documents in hardcopy are required to mail to Division after accepting offer.